

Set up Chinese input (PC)

1. Start
2. Control Panel
3. Date, Time, Language, and Regional Options
4. Regional Language Options
5. Languages
6. Details
7. Add
8. Input Language choose: Chinese (PRC)
Keyboard layout/IME choose: Chinese Simplified (Microsoft Pinyin IME 3.0)
9. OK
10. Click “EN” icon, you should see “CH(PRC)”

For traditional and you want to type in “pinyin”

1. Start
2. Control Panel
3. Date, Time, Language, and Regional Options
4. Regional Language Options
5. Languages
6. Details
7. Add
8. Input Language choose: **Chinese (Taiwan)**
9. Keyboard layout/IME choose: **New Phonetic**
10. Click New Phonetic and check right side click “**properties**”
11. Click “keyboard” and choose “**Hanyu Pinyin**”
12. Click ok
13. Click “EN” icon, you should see “**CH(Taiwan)**”